



# Clovis Fire Department

## Standard # 14

### ADDRESSING

All buildings shall be addressed according to this standard.

Exception: Detached Utility or Storage buildings on the same parcel as a single family dwelling.

#### **All address numbers shall:**

1. Read from left to right
2. Building identification placed in a position that is plainly legible and visible from the street or road fronting the property.
3. Have contrasting backgrounds.
4. Address numbers shall be Arabic numbers or alphabetical letters.
5. Shall not be italicized or unusual in any way.
6. Be kept clear of vegetation or growth so as to be readily visible from the street.
7. Be internally or externally illuminated by dedicated luminaires, luminaires for address lighting shall have an over current protection device and may have a photoelectric control only no other disconnects or controls are allowed. Address numbers are intended to be illuminated during all times of darkness.
8. Be approved by the Building and Fire Departments, all address identifications must be installed prior to occupancy.
9. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other sign or means shall be used to identify the structure.

#### **Fire Department Approval**

Prior to the installation of the address numbers, the building and fire departments shall receive a drawing, for approval, showing the size, style and location of the numbers.

#### **Commercial / Industrial Buildings**

Building numbers shall:

1. Be a minimum of twelve inches (12") tall.
2. Be a minimum of one and one-half inches (1½") principal stroke width.
3. Be internally or externally illuminated by dedicated luminaires, luminaires for address lighting shall have an over current protection device and may have a photoelectric control only no other disconnects or controls are allowed. Address numbers are intended to be illuminated during all times of darkness.
4. Be located above any eaves or walkway coverings, if possible.
5. Face the street in which it is addressed, if possible.
6. Buildings with multiple units shall be identified with unit numbers at both front and rear entrances.

7. Buildings with multiple address numbers shall also have the address numbers on the rear door. (Rear door numbers are not required to be illuminated if reflectorized.)
8. Unit numbers and rear door building numbers shall be at least four inches (4") in height.

Should an occasion arise that is not covered by the above conditions; the fire and building departments will review on a case-by-case basis.

### **Multi-Family**

1. Address signs shall have numbers a minimum of five inches (5") in height with a principle stroke of not less than one-half inch (1/2") in width, on contrasting backgrounds when placed on the structures.
2. The address signs located on structures shall face the public street or the interior driveway when the building is located on the interior driveway.
3. When one address has multiple units, each unit shall be numbered with unit numbers located adjacent to the door.
4. The numbers shall be illuminated by dedicated luminaires, luminaires for unit lighting shall have an over current protection device and may have a photoelectric control only no other disconnects or controls are allowed. Unit numbers are intended to be illuminated during all times of darkness.
5. Illuminated unit signs shall have numbers a minimum of four inches (4") in height with a principle stroke of not less than one-half inch (1/2") in width, on contrasting backgrounds.
6. Multi-family complexes shall have installed a monument sign at each driveway entrance with the complex address visible with contrasting background. The address portion of the sign shall be illuminated. The size of the address shall be a minimum of six inches (6") in height with a principle stroke of one inch (1") in width.

### **Single Family Residential**

1. Illuminated address signs shall have numbers a minimum of four inches (4") in height with a principle stroke of not less than one-half inch (1/2") in width, on contrasting backgrounds.
2. The address number shall be located on that portion of the structure nearest to a public street and shall remain visible from the street from which the structure is addressed.

### **Fenced Area**

Fenced areas will require four inch (4") non-illuminated address numbers attached to the fence adjacent to a gate.